

The 2010 MCS Summer Programs

Your young explorer will spend a summer of fun, friends, and adventure as the Montessori Advantage continues this summer with the **2010 Summer Programs at Montessori Community School**. Program dates, descriptions, policies, procedures, and other details are included in this packet.

It's going to be another hot summer. . . at MCS!



Summer Program Dates

☼ **ELEMENTARY**

(for students entering grades 1 through 5)

June 14-August 19, 2010



PRESCHOOL/KINDERGARTEN

(for students ages 3-5)

May 24-August 19, 2010

☼ **TWO YEAR-OLDS**

(for continuing MCS students or new students who will be entering the fall program only)

May 24-August 19, 2010



Summer Holiday Dates

School will be closed
on the following dates:

- * **May 31 (Memorial Day)**
- * **June 11 (Kamehameha Day)**
- * **July 5 (Independence Day)**

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The 2010 MCS Summer Programs

THE APPLICATION PROCESS

Please return your application form, completed in full and signed, with selected program, hours, and dates along with the full tuition payment. Current MCS students are offered priority enrollment until **April 9**. Enrollment of new students will begin **April 16**. Programs are generally filled on the basis of space availability, so prompt submission of the application form and full tuition payment is recommended. Parents will receive confirmation of their child's enrollment prior to the start of the program.

PROGRAM ENTRANCE REQUIREMENTS

The following are due in the school's office *prior* to your child's first day of school:

* **Emergency Card (all students).** The Emergency Card, attached to the summer application form, provides the teachers with your child's medical information, parent/legal guardian contact phone numbers, and other vital information. If your child does not have a completed Emergency Card, you will be asked to fill one out upon arrival on the first day of school. *The Emergency Card must contain local (Hawaii) phone numbers and addresses.*

* **Tuberculosis clearance (new students).** Proof of a negative tuberculin (t.b.) skin test or chest x-ray must be submitted prior to school entrance, as required by the Hawaii State Department of Health. The PPD Mantoux skin test (or chest x-ray) taken in the United States within one year prior to start date will provide acceptable t.b. clearance. A tine test is not acceptable, and the t.b. clearance must be performed and the results read in the United States. As required by law, we will not make any exceptions.

* **Form 14 Health record (new students).** All new students must submit a current health record prior to enrollment. The record must include a record of the negative tuberculin test, a physical examination, and updated immunizations as required by the Hawaii State Department of Health. In particular, the date of the latest tetanus shot is important.

* **Birth verification (new students).** In order to verify your child's age, a copy of your child's birth certificate must be submitted. If you are arriving from overseas, the school must also obtain a copy of your child's passport. In some cases, a copy of the parent or legal guardian's passport may also be required in order to verify your status.

2010 Summer Financial Information

Refunds

1. 50% of tuition may be refunded until May 10, 2010 for the two-year-old and 3-6 preschool program and June 4, 2010 for the elementary program.
2. No refunds will be made after the above-mentioned dates.
3. No refunds are made for absences.

Partial Summer Enrollment (*Two-Year-Olds & Preschool/Kindergarten only*)

For the convenience of our two-year-old and preschool/kindergarten families, we offer partial summer enrollment. Elementary students must enroll for the specified sessions.

- ✓ A minimum enrollment of one week (for current MCS students) and four consecutive weeks (for new students) is required.
- ✓ Enrollment must run from Monday-Friday (no mid-week starts).
- ✓ Priority enrollment is given to students enrolling for the entire summer.

- ✓ To calculate tuition for partial enrollment, refer to the application form for the Pro-rated Weekly Rates. Indicate the dates of the desired weeks on the application form, and multiply the total by the appropriate Pro-rated Weekly Rate.
- ✓ The Pro-rated Weekly Rate is not intended for random or sporadic enrollment dates throughout the summer.
- ✓ Students should attend the program throughout the enrolled period.

Occasional Care

For your convenience, the school has occasional child care at \$4.75 per hour (\$5.00 per hour for the two-year-old program).

- (a) Any student remaining after his/her regular pick-up time will be charged \$4.75 per hour (\$5.00 for the two-year-old program). This rate is not to be used in figuring tuition, but for extra time on an occasional basis.
- (b) Children not picked up within 10 minutes of their regular pick-up time will be charged the occasional care rate. The exception is pick-up at 5:30 p.m. The **Late Fee** is assessed after 5:30 p.m. (see below).
- (c) If your child stays additional hours regularly three days or more each week, it is less expensive to pay the all-day rate than the \$4.75 hourly rate (\$5.00 per hour for the two-year-old program).
- (d) An occasional care statement will be sent at the close of the month. There is no maximum charge for occasional care.

Late Fee after 5:30 p.m.

The late fee is to encourage families to pick up their children on time. Should any child be picked up after 5:30 p.m., there is a charge of \$1.00 per each minute beyond 5:30 p.m. The charge increases to \$5.00 per minute on the fourth occasion and thereafter. The Late Fee is due upon presentation of statement by the teacher. Checks should be made payable to: Montessori Community School. Repeated late pick-up or failure to pay late charges may result in the termination of services to your family.

Returned Check Fee

Checks returned to the school for insufficient funds may be assessed a fee of \$20.00. You will be required to pay the school by cashier's check or in cash.

Special Programs

Special programs, such as lunch service, gymnastics, swimming, ballet, or other programs conducted by outside contractors are handled directly with the individual instructor or program director, according to policies determined and announced by the individual program instructor or director.

Other Information

Montessori Community School is a non-profit organization as described under Section 501 (c) (3) of the Internal Revenue Code. As such, any cash or material donations to the school are tax-deductible to the extent provided by law. Please contact the office if you need a receipt.

Notice of Non-Discriminatory Policy as to Students

Montessori Community School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded and made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its education policies, scholarship and loan programs, athletic, and other school-administered programs.

2010 Summer General Information

Health

Please safeguard your child and others by keeping him/her home if signs of illness persist. A child **must** be kept home for any of the following reasons:

- ✓ A temperature above normal for the child. Children should stay at home if they are unable to keep up with their usual daily activities or will require additional care.
- ✓ Children with diarrhea must stay home until the condition improves.
- ✓ Any illness, disease, or condition which requires exclusion as per the State of Hawaii Department of Health guidelines.

Children who arrive at school with symptoms of illness will be sent home. If you are unavailable during the day, we will contact the people whose names you have supplied on the Emergency Card.

Should any child exhibit a rash, discharge from the eyes or ears, vomiting, or any other unusual condition, we will contact the child's parents and recommend they seek the advice of their physician or a medical professional. A doctor's statement verifying diagnosis of the child's condition may be required, at the discretion of the staff.

A child who is not well enough to play outside should not come to school. We do not have the necessary staff members to safely monitor the classroom in addition to a sick child.

Contagious diseases must be reported to the office immediately so that other families can be notified and take necessary precautions.

Communication

So as not to interrupt the children and teachers, please do not call directly to the classrooms (classroom phone numbers are unlisted). Call the office at 522-0244 and your message will be relayed at an appropriate time in the program schedule. Emergency messages will be delivered immediately.

Office hours are 7:30 a.m.-4:00 p.m., Monday through Friday. The answering machine will be on after 4:00 p.m. and is checked periodically for messages until 5:30 p.m. Messages to our after-school programs are relayed to the teachers as necessary. All other messages are returned the next business day.

Arrivals and Dismissals

For the safety of all concerned, please follow these approved pathways when driving through the school's parking lot:

- * Enter the driveway adjacent to the church sanctuary, drive through the basketball court, and exit the driveway closest to Kewalo Street. Between 7:30-8:30 a.m. and 2:30-3:00 p.m., **right turns only** are required upon exiting.
- * From 7:30-8:00 a.m. (elementary) and 7:30-8:30 a.m. (preschool), a staff person is available to greet your child so you will not have to park your car. Families may also park on the basketball court if you wish to escort your child to the classroom. Please do not let your child find his/her own way to the classroom if a staff person is not present.
- * When driving through the lot in front of the office, follow the one-way traffic pattern, entering from the west driveway, and exiting from the east (Diamond Head) driveway only.

Dismissal times in the Early Education programs (two-year-olds and preschool/kindergarten) are 12:00 p.m. and 2:30 p.m., with the after-school care program ending at 5:30 p.m. Elementary students are dismissed at 2:30 p.m., with the after-school care program ending at 5:30 p.m. Students may not remain on campus unsupervised after the 2:30 p.m. dismissal time and will be admitted to the after-school care program.

Elementary students who will be walking or taking the bus home must give the teachers a written note with the parent or legal guardian's signature authorizing the student to leave campus on their own at dismissal time.

On occasion, if a parent is unable to come at the specified time, arrangements can be made for "occasional care." Please notify your child's teacher in the morning with written authorization, or call the office before 2:00 p.m. so that the child and teachers may be notified in time. The additional hours will be billed to the parents at the end of the month or prior to the child's final day.

Children should be picked up **promptly at the time the after-school care program ends, at 5:30 p.m.** The late fee of \$1.00 per each minute beyond 5:30 p.m. will be charged for late pick-up and is due upon presentation of the Late Fee statement by the teacher. The late fee is to encourage families to pick up their children on time.

Pick-up Authorization

On the back of the Emergency Card you will find the transportation authorization where you can list those people who have your permission to pick up your child at dismissal. Montessori Community School has a strict policy concerning the release of our students to adults other than those listed on the Emergency Cards. If, for any reason, you will be having your child picked up by someone not listed on the Emergency Card, you must send us written notification or call the office. If a different person is picking up your child frequently on a fairly routine basis, please add that person's name to the Emergency Card. If the person picking up your child is unfamiliar to our staff, we will require identification before releasing your child.

NOTE: Even if you are having another Montessori Community School student's parent pick up your child one day, we must have official word from you to that effect.

Student Conduct

Students are expected to behave in a manner that ensures the personal safety of themselves and others. In addition, they are expected to be respectful towards property and other children and adults in school. Parents will be informed of behaviors that are difficult and disruptive in the classroom.

The limited time afforded by the summer program restricts our staff from working as extensively to correct a child's behavioral issues as we would be able during the academic school year. Therefore, if it is the professional judgment of the staff that the actions of a student endanger himself or others, he or she will be dismissed from the program. Under these circumstances, tuition is not refunded.

Personal Safety

Objects which pose a potential danger to the child or others are prohibited from school. If there is a question about the appropriateness of a specific item a child wishes to bring to school, check with the teacher first. Failure to cooperate with the school will lead to dismissal from the school.

Field Trips

Children in the preschool/kindergarten and elementary summer programs usually attend field trips on a weekly basis. Permission from the child's parent or legal guardian to attend field trips must be indicated on the Emergency Card. Field trip transportation is provided by hired school buses.

Teachers will distribute a calendar of events outlining the destination, date, and time of each scheduled field trip. ***Please make sure that your child arrives promptly each day.*** On field trip days, children must arrive at school on time to leave with their class on the hired school bus. Children who arrive late and miss the bus must report to the school office. Late arrivals are not permitted to meet the class at the field trip destination and join the field trip in progress.

On most days (weather permitting), the elementary summer program begins promptly with the Running Program at an off-campus track within walking distance of MCS. Elementary students who arrive after school begins at 8:00 a.m. should report to the school office and may not join the Running Program in progress.

Children need to wear covered shoes and school t-shirts (available for purchase in the school office) on field trips. In the preschool/kindergarten program, parents are invited to accompany the class in many cases, but prior discussion with the head teacher is necessary, as there may be limitations regarding the number of accompanying adults allowed.

Two-year-olds do not go on off-campus field trips.

Food

Snacks. A morning snack (juice and crackers) is provided for children in the two-year-old and preschool/kindergarten programs. Snacks are optional for elementary-aged children, but time is provided during the school day for elementary children to have a snack if they bring one. An afternoon snack is provided for children at all age levels who remain in the after-school care programs after 2:30 p.m. In the two-year-old and preschool/kindergarten after-school care programs, the afternoon snack includes a dairy product such as milk or cheese. Allergies to dairy products should be indicated on your child's Emergency Card. Children with identified allergies to dairy products will be offered juice or water as an alternative.

If families choose to prepare snacks to be shared among their child's classmates, as during birthday, holiday, or other celebrations, the snacks provided should be healthful. Frosted items such as cakes, cookies, cupcakes; candies; or other highly sugared snacks cannot be served in school. The teachers will request that such items be returned home. We hope you will understand that our intent is to support good eating habits for the children.

Lunches. Children bring their own lunch or may order lunch (on a monthly basis) from the catering company serving our school. Be sure your child's name is labeled visibly on the lunch box or bag, food containers, and drink containers. Due to the number of children in the programs, refrigeration and reheating is not available for lunch in the preschool and elementary programs.

Soda, gum, and candy are not permitted in school and should not be included in lunches or snacks. Sharing of food from lunches and snacks is not permitted for sanitary reasons, and because some children have allergies to certain foods. The Emergency Card, which parents complete upon application to the summer program, alerts our staff to any allergies a child may have.

Goody Bags and Gifts

Favors, small gifts, and goody bags for birthdays and holidays should be reserved for private celebrations at home. Please refrain from bringing such items to school.

Balloons

Latex balloons present a choking hazard to children and therefore are prohibited from school, along with any other object which poses a potential danger to the child or others.

Medication

Please check with your child's teacher or the office if medication needs to be administered during school hours. Parents must complete a Medication Release form (available from the teacher or office) and give it, with the medicine, to your child's teacher. Prescription medications must be sent in the original, labeled container. NEVER send medication with a child of any age to keep in his/her lunch box, cubby, or backpack. This presents a serious danger to your own child and to others. All medications, non-prescription as well as prescription, should be given to the teacher.

Accidents

Teachers treat minor injuries (cuts and scrapes) by cleansing the wound with soap and water and applying a bandage. Accident Report forms, which describe the injury and treatment, are sent home and a copy is kept on file in the office. The majority of our staff members have successfully completed certified First Aid and Child CPR courses.

In the event of a serious injury, the staff will contact the parent, or the designated alternate on the Emergency Form if the parent is unavailable. If deemed necessary by the staff, the school will call 911 for assistance and arrange for ambulance transportation. The paramedics of the ambulance team will make the decision about transportation to the nearest available hospital emergency room. The school will contact the parents (or authorized alternate) to inform them of the location of the emergency room at which to meet the ambulance. A school staff member will accompany the child in the ambulance, unless prohibited by the medical professionals.

Insurance Coverage

Montessori Community School carries general liability insurance, as required by State of Hawaii regulations.

2010 Summer Emergency Procedures

It is important that all families are aware of the emergency procedures which Montessori Community School will initiate if an emergency situation arises. Of major importance is parental awareness and cooperation.

In the event of an emergency situation, the Head of School will be in charge. In the absence of the Head of School, the Business Manager will assume the responsibility. The staff is expected to remain with the children until the situation is sufficiently stable.

FIRE. Children will leave in an orderly fashion under teacher supervision to the basketball court. In the event that our facility is not habitable, signs will be posted as to the location of the evacuation site, if possible. Fire escape routes are posted in each classroom.

TSUNAMI. Montessori Community School is not located in a tsunami evacuation zone, so we do not have to evacuate. The following procedures have been adopted in the event of a Tsunami Warning:

1. If a warning is issued while we are in session, we will remain with the children until they can be safely picked up.
2. If a warning is issued before our day normally begins, classes will be canceled and the school will be closed.
3. If it is announced over radio or television that the public schools are closing, we will also close.

HURRICANE/TROPICAL STORM. Hurricane or Tropical Storm *Watches* are issued by the National Weather Service 48 hours prior to the arrival of storm effects. Hurricane or Tropical Storm *Warnings* are issued when one of these storms might affect Oahu within 36 hours or less. When a **Watch** is issued, we will monitor the storm and make decisions to close if the Watch is upgraded to a Warning. The timing of closure will generally coincide with the end of the working day and should not inconvenience you if you are at work. In the case of evacuation, signs will be posted as to the evacuation site, if possible. In the event of a **Warning**, the school will close.

EARTHQUAKE. Should an earthquake of significant magnitude occur on Oahu, our school could be damaged. If it has been determined that our buildings are damaged, we will evacuate to the nearest public shelter. If no suitable public shelter is available, we will evacuate to an open area. Signs will be posted as to our evacuation site, if possible.

FLOODING. Our school is not located in an identified flood zone. However, if water begins to rise around our facilities, or in the event we are advised to evacuate, we will immediately move the children to the second level of our buildings or to an evacuation shelter at Roosevelt High School.

In summary, please be assured that we will take good care of your children during any emergency or disaster. These suggestions are appropriate:

1. A good rule of thumb for school closures: If it is announced over radio or television that the public schools are closing, we will also, in all likelihood, be closing. Under no circumstances, however, will we close until all children have been picked up by their parents or authorized designee.
2. It is essential that you **establish individual and family plans** for tsunami, hurricane, earthquake, and flooding. These plans should identify what preparatory actions should be taken for each hazard. They should include where shelters are located and how you will travel to them if evacuation advisories are issued, what you plan to do if the family is separated, what type of survival supplies you will need, etc. Such information can be obtained from the City and County of Honolulu's Department of Emergency Management by calling 723-8960 or visiting their website: <http://www.honolulu.gov/dem/>.

Additional emergency preparedness information can also be obtained from the Hawaii State Civil Defense Agency at 733-4300, or by visiting their website: <http://www.scd.state.hi.us/index.html>.

Special Information for International Students

Montessori Community School often enrolls international students in our summer programs. Our programs provide students an opportunity to experience local and American culture, language, and curriculum. However, parents should be aware that we do not provide specific English language instruction, and classes are conducted entirely in English. Please see the program descriptions below for specific entry requirements.

ELEMENTARY PROGRAM (for children 6 to 11 years of age):

Our elementary summer program offers a blend of classroom instruction, with a particular focus on hands-on math and science activities as well as writing, art and cooking projects, and outdoor activities such as hikes, a daily run, and frequent off-campus excursions.

Students who enroll in our summer elementary program ***must be currently enrolled in an International school***, where classroom instruction is conducted in English.

PRE-SCHOOL PROGRAM (for children 3-6 years of age):

The program for pre-school 3-6 year olds focuses on nature studies, with a wide array of hands-on activities in the classroom as well as weekly off-campus excursions.

Students who enroll in our summer preschool program do not need to be able to speak fluent English, but for safety's sake and for the child to have a positive experience in our program, he or she must at least understand, follow directions, and express basic wants and needs in English.

Here are some further points to keep in mind:

1. Formal English language instruction is not part of our summer curriculum.
2. In the elementary program, most activities involve reading and writing in English. Other curriculum areas, such as math, arts and crafts, and outdoor activities would be less dependent upon the English language. Students will receive maximum benefits from our elementary program if they have basic English reading and writing skills.
3. For their safety, all international students should have an adequate understanding of basic English so they can follow rules and guidelines, both at school and also while attending off-campus excursions.

Parents should also be able to communicate to the faculty and staff in English, without the assistance of a translator. In cases of emergency, or even to explain daily classroom routines and schedules, it is critical that our staff be able to clearly communicate important information to the child's parents in a timely manner.

Program Requirements for International Students

(Please have all required records translated into English.)

I. TUBERCULOSIS CLEARANCE:

Proof of a negative tuberculin (t.b.) test (Mantoux skin test or chest x-ray; a tine test is not acceptable) is required for all new students. The test must have been completed **within one year prior to Hawaii school entry**, i.e. within one year of your child's starting date at MCS, and must be performed by a licensed U.S. health practitioner (i.e. M.D., D.O., A.P.R.N., or P.A.).

- a) Please be aware that there is a time delay necessary to achieve the final results of the tuberculin skin test. You should allow at least two days from the day the test is administered for the results to be read. We cannot admit a child until the test has been read by a health official and the t.b. results must be negative.
- b) If the skin test is positive, a chest x-ray must be taken and the result must be negative.
- c) If your child has received an international tuberculosis vaccine (the BCG), the results of a skin test taken in Hawaii will probably be positive. A follow-up chest x-ray will then be required for clearance. If you choose to have the t.b. test administered at a free State Health Clinic, such as Lanakila Health Center, your child must have the skin test first. If the skin test is positive, your child will need a chest x-ray for clearance. If you take the test at a State-run clinic, this procedure is required by law so you should allow for the additional delay.
- d) If you wish to decrease the waiting time, you may visit a private physician. Take your child's health records to the physician so he or she can verify that your child received the t.b. vaccine. The physician can bypass the skin test and administer the chest x-ray immediately. You will receive the results faster, but you will be charged for the physician's services.

SUGGESTED LOCATIONS FOR TUBERCULOSIS TESTING.

The following is a small sampling of *suggested* locations for obtaining a tuberculosis test.

<p style="text-align: center;"><u>LANAKILA HEALTH CENTER</u></p> <p>This is a State-run facility which administers free tests. Call for testing dates and hours.</p>	<p>1700 Lanakila Avenue Honolulu, Hawaii 96817 Telephone: (808) 832-5731 Web: http://hawaii.gov/health/family-child-health/contagious-disease/tb/oahu.html</p>
<p style="text-align: center;"><u>DOCTORS ON CALL</u></p> <p>Provides 24-hour medical services at five locations in Waikiki. Japanese language-speaking staff is available.</p>	<p>Telephone: (808) 971-6000 Web: http://www.straubhealth.org/</p>
<p style="text-align: center;"><u>DR. ELI HAHN</u></p> <p>Dr. Hahn is a private physician and will charge for his services. His office offers Mandarin, Taiwanese, and Japanese-speaking staff to assist you.</p>	<p>1712 Liliha Street, Suite 202 Honolulu, Hawaii 96817 Telephone: (808) 536-1156</p>

II. HEALTH RECORD (Form 14):

All new students must submit a current health card (Form 14) prior to enrollment. The Form 14, available here in Hawaii through a physician's office, must include a record of the negative tuberculin test, a physical examination, and updated immunizations. In particular, the date of the latest tetanus shot is important. The physical examination must be performed by a licensed U.S. health practitioner (i.e. M.D., D.O., A.P.R.N., or P.A.).

III. BIRTHDATE VERIFICATION:

In order to verify your child's age, a copy of your child's birth certificate must be submitted prior to the first day of school, and will be kept on file in the school's office. If you are arriving from overseas, the school must also obtain a copy of your child's passport. In some cases, a copy of the parent's passport may also be required in order to verify your status.

IV. EMERGENCY CARD:

The Emergency Card, attached to the application form, must list **local (Hawaii)** telephone numbers and addresses.



1239 Nehoa Street * Honolulu, Hawaii 96822
Phone (808) 522-0244 * Fax (808) 522-0250

SUMMER 2010 APPLICATION FORM

Elementary Grades 1-5: June 14 - August 19, 2010

Preschool Ages 2-5: May 24 - August 19, 2010

Student No. _____

Tuition must accompany application form. Please complete BOTH sides fully.

Today's date _____ Child's age in June 2010: _____ yrs. _____ mos. Entering grade _____

Child's legal name _____

(last)

(first)

(middle)

Name child should be called in school _____

Date of birth _____ Male _____ Female _____ Home Phone _____

Home Address _____

City _____ State _____ Zip _____

Mailing Address (if different from above) _____

Parents are: Married _____ Divorced _____ Separated _____ Other _____
Child lives with: Both Parents _____ Mother _____ Father _____ Other _____

Father's Name _____ Business Phone _____
(Title: Mr., Dr., Rev., etc.) First Last

Father's E-mail Address _____ Cellular/Pager _____

Mother's Name _____ Business Phone _____
(Title: Mrs., Ms, Dr., Rev., etc.) First Last

Mother's E-mail Address _____ Cellular/Pager _____

Additional Information:

School(s) child currently attends/previously attended _____
Where did you hear about MCS? _____

I understand and agree to the policies of Montessori Community School, as stated in the summer brochure.

Signature of Parent/Legal Guardian

Date

MONTESSORI COMMUNITY SCHOOL Summer 2010 Emergency Card and Release Form

**** Local (Oahu) contact information is required ****

Child's Name _____ Birthdate _____

Home (Oahu) Address _____ Home Phone _____

Father's Name _____ Cellular/Pager _____

Father Employed by _____ Business Phone _____

Mother's Name _____ Cellular/Pager _____

Mother Employed by _____ Business Phone _____

Person(s) to be called in case of emergency, other than parents:

4. Name _____ Address _____ Daytime Phone _____
2. Name _____ Address _____ Daytime Phone _____

Physician to be called in case of emergency: _____ Phone _____

Dentist to be called in case of emergency: _____ Phone _____

TWO YEAR OLD PROGRAM*

(May 24 - August 19, 2010)

	<u>May 24-Aug. 19*</u>	<u>Pro-rated Weekly Rate**</u>
7:30-12:00	\$2,788.00	\$245.00
7:30-2:30	\$3,168.00	\$280.00
7:30-5:30	\$3,815.00	\$340.00

Calculate Partial Summer Tuition Here:

Dates: _____

PRESCHOOL/KINDERGARTEN PROGRAM*

(May 24 - August 19, 2010)

	<u>May 24-Aug. 19*</u>	<u>Pro-rated Weekly Rate**</u>
7:30-12:00	\$2,093.00	\$185.00
7:30-2:30	\$2,350.00	\$205.00
7:30-5:30	\$2,903.00	\$255.00

Total number of weeks: _____
 X Pro-rated Weekly Rate*: _____
 = **TOTAL TUITION DUE:** _____

**Priority enrollment is given to children who sign up for the entire summer and will be continuing with MCS in the fall. **The Pro-rated Weekly Rate is used to calculate partial summer enrollment tuition in the Two Year Old and Preschool/Kindergarten programs only. A minimum one week enrollment is required for current MCS students, and a minimum of four consecutive weeks' enrollment is required for new students.*

ELEMENTARY PROGRAM - Summer Discoveries (June 14 - August 19, 2010)

Check time and session(s) of your choice. If choosing Selected Sessions, students must enroll in and attend complete sessions. Please calculate total tuition due for the selected sessions in the space indicated below.

	<u>7:30-2:30</u>	<u>7:30-5:30</u>
<u>FULL SUMMER</u>		
June 14 - August 19	_____ \$2,098.00	_____ \$2,530.00
<u>SELECTED SESSIONS</u>		
June 14 - June 25	_____ \$452.00	_____ \$546.00
June 28 - July 9	_____ \$407.00	_____ \$491.00
July 12 - July 23	_____ \$452.00	_____ \$546.00
July 26 - August 6	_____ \$452.00	_____ \$546.00
August 9 - August 19	_____ \$407.00	_____ \$491.00
Total Tuition Due:	\$ _____	\$ _____

For office use only:

❖ School will be closed on **May 31** (Memorial Day), **June 11** (Kamehameha Day), and **July 5** (Independence Day). ❖

Date of last tetanus _____

Special Concerns (including allergies, health conditions, dietary restrictions, etc.): _____

Insurance carrier & policy number _____

I authorize Montessori Community School to arrange transportation for my child in case of accident or acute illness and to arrange for possible emergency medical and/or surgical care at (1) the closest appropriate medical center or (2) the hospital of the parent's/legal guardian's choice. It is understood that conscientious effort will be made to notify me or others listed on the emergency card before such action is taken, but if the school cannot speak directly with me or the authorized persons listed on the reverse, the uninsured expense of this service will be accepted by me.

I give permission to the MCS staff to administer first aid to my child. Yes _____ No _____

Persons, other than parents, authorized to take child from school (child will not be allowed to leave with others without written permission from child's parents or legal guardians):

Name _____
 Address _____
 Daytime Phone _____
 Relationship to child _____

Name _____
 Address _____
 Daytime Phone _____
 Relationship to child _____

I give permission for my (preschool or elementary-aged) child to attend school field trips. Yes _____ No _____

 Signature of Parent/Legal Guardian

 Date